

## **Project+ Certification: A CompTIA Certification**

**Duration:** 1 Day of Training

### **Course Description**

With your IT experience, you want to successfully manage and deploy an IT project. In this course, you will acquire the necessary skills to plan and implement IT projects that will positively impact your organization.

### **Target Students**

The target student is an IT professional who wants to gain the skills and knowledge required to successfully manage and deploy an IT project. This course will also prepare students for the CompTIA Project+ certification exam.

### **Prerequisites**

Basic PC skills and experience with Microsoft Office and Microsoft Project.

### **Delivery Method**

Instructor led, group-paced, classroom-delivery learning model with structured hands-on activities.

### **Course Objectives**

Upon successful completion of this course, students will be able to:

- Initiate a project.
- Create a Scope Statement.
- Plan project strategy.
- Create the project budget and schedule.
- Manage project relationships.
- Implement the project.
- Close the project.

## **Course Content**

### Lesson 1: Initiating a Project

Topic 1A: Project Life Cycle

Topic 1B: Create a Project Concept Definition Statement

Topic 1C: Determine Feasibility

Topic 1D: Create a Project Charter

### Lesson 2: Creating a Scope Statement

Topic 2A: Determine Risk Impact

Topic 2B: Determine Stakeholder Needs

Topic 2C: Identify Resources

Topic 2D: Estimate Cost

Topic 2E: Estimate Time

Topic 2F: Create a Scope Statement

### Lesson 3: Planning Project Strategy

Topic 3A: Plan for Project Control

Topic 3B: Create a Communications Plan

Topic 3C: Create a Risk Management Plan

Topic 3D: Create a Quality Management Plan

Topic 3E: Create a Closeout Plan

Topic 3F: Analyze Requirements

Topic 3G: Create a Statement of Work

### Lesson 4: Creating the Project Budget and Schedule

Topic 4A: Create the Work Breakdown Structure

Topic 4B: Create a Budget

Topic 4C: Create the Project Schedule

Lesson 5: Managing Relationships

Topic 5A: Manage Communication

Topic 5B: Manage Stakeholders

Topic 5C: Manage the Project Team

Topic 5D: Manage External Relationships

Lesson 6: Implementing the Project

Topic 6A: Manage the Schedule

Topic 6B: Manage the Budget

Topic 6C: Manage Quality

Topic 6D: Manage Change

Topic 6E: Manage Risks and Issues

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